

#### Florida Medical Clinic (813) 973.1304

fmcmindbody@floridamedicalclinic.com



#### www.FMCMindBody.com Preparing for your appointment

These directions will help you get the most out of your time at your upcoming appointment with Dr. Trivedi. Please read these instructions carefully and use the checklist below to prepare for your appointment.

Also, please see Dr. Trivedi in his on-line video welcome message on his website:

4. Please bring the following items to your appointment:

#### www.FMCMindBody.com

- 1. Please sit in a quiet place without interruptions to carefully review and complete the attached forms.
- 2. Carefully review each item and complete all of the attached forms. The information you provide is necessary for your doctor to customize your treatment specifically for you.
- 3. Plan to spend up to 2 hours at your initial appointment with your treatment team.
- ☐ Completed pre-evaluation forms. ☐ ALL of your current medication bottles. ☐ Current pharmacy information. ALL recent lab results and prior testing reports. (i.e. psychological testing reports, school records, vocational testing reports, etc.) Prior Psychiatric treatment records. ☐ Contact information for all of your treatment providers. ☐ Please feel free to bring to your appointment someone who has been involved in your

If you have any questions, please contact us at 813.973.1304. We look forward to seeing you at your appointment.

treatment or who knows you well or is supportive of your wellness.

\*\*\* If you need to cancel the appointment for any reason, give us a 48 hour notice. If you fail to call and miss an appointment, you will NOT be rescheduled for another appointment.

- Your MindBody Integrated Team



#### PATIENT INFORMATION

FIRST NAME MIDDLE	
LOCAL ADDRESS	
CITY STATE ZIP	EMAIL ADDRESS
SOCIAL SECURITY	CELL PHONE ( )
ETHNICITY: NOT HISPANIC/LATINO HISPANIC/LATINO REFUSED	HOME PHONE ( )
RACE: AMERICAN INDIAN/ALASKA NATIVE ASIANWHITE	WORK PHONE ( )
BLACK/AFRICAN AMERICAN NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER	
OTHEROTHER SPECIFIED	PRIMARY PHYSICIAN
PREFERRED LANGUAGE	_ PHONE ( )
MARRIEDSINGLEWIDOWED DIVORCED	EMPLOYER
EMPLOYED RETIRED FULL TIME STUDENT	ADDRESS
PERMANENT ADDRESS	
ADDRESS	_ CITY STATE ZIP
EMERGENCY CONTACT	
NAME	_ HOME PHONE ( )
RELATIONSHIP	WORK PHONE ( )
IS THE PATIENT THE FINANCIALLY RESPONSIBLE PARTY?	☐ YES ☐ NO IF NO PLEASE COMPLETE THIS SECTION
RELATIONSHIP SEX _	DAYTIME PHONE ( )
FIRST NAME MIDDLE	EMPLOYER
LAST NAME	ADDRESS
ADDRESS	CITY STATE ZIP
CITY STATE ZIP	
IS THE REASON FOR YOUR VISIT THE RESULT OF AN ACCI	CIDENT? YES NO IF YES PLEASE COMPLETE THIS SECTION
PLEASE CHECK WHICH TYPE OF ACCIDENT:   WORKMAN COMPE	
DATE OF ACCIDENT/ Place of accident	How did accident happen?
	ITATIVE/ADJUSTER
IF WORKMAN COMPENSATION PLEASE COMPLETE THIS S	
	EMPLOYER PHONE( )
ADDRESS	CITY STATE ZIP
INSURANCE INFORMATION PLEASE PROVIDE YOUR IN	
INSURANCE COMPANY	INSURED'S DOB
	RELATIONSHIP
ID# GROUP #	PHONE ( )
SECONDARY INSURANCE INFORMATION INSURANCE COMP	MPANY
INSURANCE/CARD HOLDER'S NAME	RELATIONSHIP
ID# GROUP #	PHONE ( )
SIGNATURE	DATE

FORM: FMC00001.112008



#### FLORIDA MEDICAL CLINIC, P.A.

Your Life, Our Specialty

# Consent for Purposes of Treatment, Financial Responsibility and Health Care Operations

I consent to the use or disclosure of my protected health information by Florida Medical Clinic, P.A. for the purpose of diagnosing or providing treatment to me, obtaining payment for my health care bills or to the conduct health care operations of Florida Medical Clinic, P.A. I understand that diagnosis or treatment of me by Florida Medical Clinic, P.A. may be conditioned upon my consent as evidenced by my signature on this document.

My "protected health information" means health information, including my demographic information, collected from me and created or received by my physician, another health care provider, a health plan, my employer or a health care clearinghouse. This protected health information relates to my past, present or future physical or mental health or condition and identifies me, or there is a reasonable basis to believe the information may identify me.

I understand I have a right to review the Florida Medical Clinic, P.A. Notice of Privacy Practices prior to signing this document. The Florida Medical Clinic, P.A. Notice of Privacy Practices has been provided to me. The Notice of Privacy Practices describes the types of uses and disclosures of my protected health information that will occur in my treatment, payment of my bills or in the performance of health care operations of Florida Medical Clinic, P.A. The Notice of Privacy Practices for Florida Medical Clinic, P.A. is also provided at 38135 Market Square, Zephyrhills, FL 33542. This Notice of Privacy Practices also describes my rights and the duties of Florida Medical Clinic, P.A. with respect to my protected health information. Florida Medical Clinic, P.A. reserves the right to change the privacy practices that are described in the Notice of Privacy Practices.

Lifetime Authorization: By signing below I authorize any holder of medical or other information about me to release to the Social Security Administration and Health Care Financing Administration or its intermediaries or carriers, or to the billing agent or this physician or supplier, any information needed for this or a related Medicare claim. I permit a copy of this authorization to be used in place of the original, and request payment of medical insurance benefits to myself or to the party who accepts assignment. The original authorization will be kept on file by Florida Medical Clinic, P.A.

I may obtain a revised Notice of Privacy Practices by requesting in writing from Florida Medical Clinic, P.A. or asking for one at the time of my next appointment.

#### **Financial Responsibility**

This is an agreement between Florida Medical Clinic, P.A., a Florida Corporation, as a creditor, and the Patient/Debtor named on this form.

In this agreement the words "I", "you," "your," and "yours" mean the Patient/Debtor. The word "account" means any account that has been established in your name to which charges are made and payments credited. The words "we," "us," and "our" refer to Florida Medical Clinic, P.A. (FMC) and/or its affiliated entities.

Insurance: Insurance is a contract between you and your insurance company. In some cases exact insurance benefits cannot be determined until the insurance company receives the claim. Although we may **estimate** what your insurance company may pay, it is the insurance company that makes the final determination of your eligibility and benefits. Please understand that insurance reimbursement can be delayed for multiple reasons. In fact, insurers will routinely stall, deny, and reduce payment. Insurers routinely process claims resulting in additional invoicing at no fault of FMC. We will NOT under any circumstance falsify or change a diagnosis or symptom in order to convince an insurer to 'pay' for care that is not covered, nor do we delete or change the content in the record that may prevent, or cause, it to be considered covered.

\_\_\_\_\_ Initials HMO Plans: Any co-payments required by an insurance company must be paid at the time of service. Should FMC render services and I am unable to pay my co-payment at the time of service, I understand that I may be billed an administrative fee.



Initials PPO Plans: FMC has agreed to accept the discounted rate from your plan, and we will estimate balance
to the best of ability. However, since these are estimates only, I understand that any remaining balances due to
deductibles, co-insurance, and non-covered claims are my responsibility to pay FMC. Your appointment may be
rescheduled if your estimated amount due is not paid at check in.
Initials Missed Appointment Fee: I understand that <i>Appointment Reminders are a courtesy</i> . Failure to show up for, or cancelation of an appointment with less than 24 hour notice (48 hour notice for FMC Ambulatory Surgery Center procedures), may result in a no show fee assessed to my account. The no show fee varies by FMC practice location and is subject to change. This fee must be paid before a new appointment is scheduled. Patients with three missed appointments may be discharged from the FMC practice location.
Initials After Hours Services: Please be advised additional fees may be subject for services rendered after hours, which includes evenings (after 5pm), weekends, and holidays.
Initials Administrative Charges: I understand that additional administrative charges may apply for items such as the completion of medical forms, telephone consultations, and physician letters.  (This is not an exhaustive list)

#### **Guarantee of Payment:**

For value received, including but not limited to the services rendered, I agree to guarantee and promise to pay FMC all charges and expenses incurred in my treatment, including those expenses not covered by any insurance policy presently in force, including any co-payment and/or deductible. Unless specifically agreed in writing, all charges shall be paid at discharge or upon presentation of the first bill by FMC. Unpaid accounts shall bear interest at the maximum rate provided by Florida law. I understand and agree that if FMC is required to bring a claim or file an action to enforce this agreement, FMC shall be entitled to recover from me its reasonable attorney's fees, expert fees, court costs, and any other costs of collection, in addition to the amount owed FMC for its services. Based on permissible purpose under the Fair Credit Reporting Act, FMC reserves the right to run a credit report for the sole purpose of determining my ability to meet incurred expenses directly related to my treatment.

#### Payments received will be posted to the oldest outstanding balance on your account.

Returned Checks: A Returned check will result in a service fee based on the face value of the check and may require all future payments to be made by cash or credit card. A collection agency may be used in the recovery of debt attributed to returned checks, in addition to the payment of the check plus any court cost, reasonable attorney fees and any bank fees incurred by the payee in taking action as pursuant to *Florida Statute 68.065*.

Divorce, Dependent and Child Custody Cases: Regarding divorce, the presenting guardian accompanying the person (minor or disabled adult) who receives care at FMC is responsible for payment of copays, co-insurance and/or deductibles at the time of service.

#### **Assignment of Benefits:**

I hereby assign, grant and transfer to FMC, now and in the future, all of my rights and interest in the following: (a) Any and all benefits now or in the future owed or receivable by me or on my behalf from any insurer, health maintenance organization, PPO, employer health benefit plan or other third-party payer for those costs I incur in receiving services from FMC. The included insurance policies and insurer would include, but are not limited to, health, auto, UM and PIP; and (b) Any and all monies or other benefits paid or payable to me and/or my attorneys from any settlement, judgment or verdict which is obtained as a result of the injury or medical condition for which my debt to FMC was or is to be incurred. I further authorize, request and direct any and all assigned insurers to pay directly to FMC the amount due me in any potential or pending claim for medical benefits under the respective policies, expressly including all PIP policies. I agree that should the amount received by FMC be insufficient to cover the entire expense of service, including the co-payment and the deductible, I will be personally responsible for payment of the difference. I also understand and agree that if the nature of the services rendered by FMC are not covered by said insurance policy, I am responsible to FMC for payment of the entire bill.

#### **Ownership Disclosure**

I understand that Florida Medical Clinic, P.A. is a physician-owned medical practice comprised of the offices of primary care physicians, specialty care physicians and associated ancillary services. These ancillary services include laboratory, pathology, radiology/diagnostic, physical therapy, pharmacy and ambulatory surgery center services. During the course of my care, I may be referred to one or more of these ancillary departments. I have the right to choose where to receive these services. I understand I am not obligated to receive these services at a Florida Medical Clinic ancillary department.

# Acknowledgement of Receipt Notice of Privacy Practices

I acknowledge that I have received a copy of Florida Medical Clinic's Notice of Privacy Practices, which describes how FMC will use and protect my health information. This Notice describes my rights under the Health Insurance Portability and Accountability Act (HIPAA) and FMC's policies on use and disclosure of my protected health information.

Name of Patient	Name of Guardian or Personal Representative
Signature of Patient	Signature of Guardian or Personal Representative
Date	Florida Medical Clinic, P.A.

cg / FMC Consent for Treatment, Financial Responsibility & Health Care Operations



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# Patient's Personal History & Assessment

Date:	
Name:	Date of Birth:
	atment:
Have you had previous psychiatric treatr If yes, when and where?	ment? Yes No
SOCIAL HISTORY:	
Occupation:	Are you retired? Yes No Disabled
Marital History: Single Married D	Divorced Separated Widowed
Do you: Live alone Live with spouse_	Live with parents
PERSONAL HABITS:	
Have you ever smoked? Yes No I	Do you currently smoke? Yes No
Check if you regularly drink: Hard liquor: 1-3oz per day O	ver 3oz per day
Beer: 1 bottle per day 2 bottle	s a day 3 or more a day
Have you ever used any of the following Marijuana: LSD: Heroin: Coca	
If so, are you currently using? Yes No	o If yes, what are you using:
EDUCATION: What is the highest grade you completed	d?
MEDICAL CONDITIONS:	
List all medical diagnosis:	

Name:Date of Birth:			
MEDICATIONS:			
Do you have any aller	gies? Yes No		
If yes, what:			
What medications are	you currently taking?		
Name:	Dose:		
Pharmacy Name:		Number:	



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### Your life. Our specialty. Symptom Checklist Screen

Instructions: If you have experienced any of the following in an ongoing pattern, please check the appropriate box.

	Now	In Past
Feeling down/sad/empty most of day		
Loss of interest & pleasure		
Weight loss/gain; Appetite up/down		
Insomnia or Sleeping too much		
Feeling restless / Being slowed down		
Lacking energy / Fatigued		
Feeling worthless / guilty		
Poor concentration, indecisiveness		
Recurrent thoughts of death		
Feeling ecstatic for no reason		
Feeling irritable / easily angered		
Grandiose/very high self-esteem		
Feeling rested with < 3 hrs. of sleep		
Talking too much, too loud, too fast		
Thoughts going too fast		
Being distracted		
Doing too much at the same time		
Excessive and reckless indulgence		
Fail to pay attention, Carelessness		
Can't concentrate		
Don't listen		
Don't finish things		
Disorganized in tasks / activities		
Avoid mentally challenging tasks		
Often lose things		
Easily distracted		
Often forgetful		
Restless, fidgety, squirm in seat		
Can't stay seated when required		
Run/climb in inappropriate places		
Can't play quietly		
Behave as if "driven by a motor'		
Talk excessively		
Answer before question is finished		
Can't wait turn		
Interrupt or intrude others		
Lose temper often, Anger problem		
Argue with Authority figures		
Defy rules or request		
Annoy people on purpose		
Blame others for own mistakes		
Easily annoyed by others		
Often angry and resentful		
Spiteful and vindictive		
•	Ц	П
Bullying, threatening intimidating		
Initiate fights, use weapons		
Cruel to people / animals		
Fire-setting, Theft		
•		
Legal Issues / Convicted of Crime		
Drug use / Medication abuse		
Drink alcohol regularly		
Self-injuries behaviors (cutting, OD)		
Tried to commit suicide		

	Now	In Past
Feel nervous/worried more days than not		
Hard to control worries		
Very restless or on edge		
Easily fatigued		
Poor concentration / Mind goes blank		
Irritability		
Muscle tension		
Trouble falling/staying asleep		
Heart pounding / palpitations		
Sweating		
Trembling, shaking		
Shortness of breath, smothering		
Choking sensation		
Chest pain, discomfort		
Nausea or stomach distress		
Feeling dizzy, lightheaded, faint		
Feeling unreal / detached from self		
Fear of losing control or going crazy		
Fear of dying		
Numbness, tingling sensations		
Chills or hot flashes		
Anxious where escape may be difficult		
Avoid certain situations/places		
Worry about having panic attacks		
Change behavior due to panic attacks		
Persistent, excessive & unreasonable fear		
Afraid of something specific		
Fear in social or performance situations		
Avoiding feared situations or place		
Decrease anniate analysis thoughts		
Recurrent anxiety provoking thoughts		
Try to suppress w/ other thoughts/actions		
Repetitive behaviors (checking, hand wash)		
Repetitive mental acts (counting, etc.) Have time-consuming rituals		
Preoccupation with body size/shape		
Fear of gaining weight while underweight		
Binge-eating, Purge, Exercise excessively		
Use of Laxatives to lose weight		
		Ц
Verbal abuse		
Physical abuse		
Sexual abuse		
Experienced / witness severe trauma		
Intrusive thoughts / flash - backs of trauma		
Nightmares about trauma, poor sleep		
Being vigilant / easily startled		
Hearing voices that others can not		
Seeing things that others can not		
Paranoid, feel like being followed/watched		
Thoughts about harming self or others		
Previous psychiatric hospitalizations	#_	

Name:	Date Completed:
Name:	Date Completed:

# Today's Date: \_\_\_\_\_ Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_\_ Parent's Name: \_\_\_\_\_ Parent's Phone Number: \_\_\_\_\_ Directions: Each rating should be considered in the context of what is appropriate for the age of your child. When completing this form, please think about your child's behaviors in the past 6 months.

 $\square$  was on medication  $\square$  was not on medication  $\square$  not sure?

NICHQ Vanderbilt Assessment Scale—PARENT Informant

Symptoms	Never	Occasionally	Often	Very Often
<ol> <li>Does not pay attention to details or makes careless mistakes with, for example, homework</li> </ol>	0	1	2	3
2. Has difficulty keeping attention to what needs to be done	0	1	2	3
3. Does not seem to listen when spoken to directly	0	1	2	3
4. Does not follow through when given directions and fails to finish activities (not due to refusal or failure to understand)	0	1	2	3
5. Has difficulty organizing tasks and activities	0	1	2	3
6. Avoids, dislikes, or does not want to start tasks that require ongoing mental effort	0	1	2	3
7. Loses things necessary for tasks or activities (toys, assignments, pencils, or books)	0	1	2	3
8. Is easily distracted by noises or other stimuli	0	1	2	3
9. Is forgetful in daily activities	0	1	2	3
10. Fidgets with hands or feet or squirms in seat	0	1	2	3
11. Leaves seat when remaining seated is expected	0	1	2	3
12. Runs about or climbs too much when remaining seated is expected	0	1	2	3
13. Has difficulty playing or beginning quiet play activities	0	1	2	3
14. Is "on the go" or often acts as if "driven by a motor"	0	1	2	3
15. Talks too much	0	1	2	3
16. Blurts out answers before questions have been completed	0	1	2	3
17. Has difficulty waiting his or her turn	0	1	2	3
18. Interrupts or intrudes in on others' conversations and/or activities	0	1	2	3
19. Argues with adults	0	1	2	3
20. Loses temper	0	1	2	3
21. Actively defies or refuses to go along with adults' requests or rules	0	1	2	3
22. Deliberately annoys people	0	1	2	3
23. Blames others for his or her mistakes or misbehaviors	0	1	2	3
24. Is touchy or easily annoyed by others	0	1	2	3
25. Is angry or resentful	0	1	2	3
26. Is spiteful and wants to get even	0	1	2	3
27. Bullies, threatens, or intimidates others	0	1	2	3
28. Starts physical fights	0	1	2	3
29. Lies to get out of trouble or to avoid obligations (ie, "cons" others)	0	1	2	3
30. Is truant from school (skips school) without permission	0	1	2	3
31. Is physically cruel to people	0	1	2	3
32. Has stolen things that have value	0	1	2	3

The information contained in this publication should not be used as a substitute for the medical care and advice of your pediatrician. There may be variations in treatment that your pediatrician may recommend based on individual facts and circumstances.

Is this evaluation based on a time when the child

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Adapted from the Vanderbilt Rating Scales developed by Mark L. Wolraich, MD. Revised - 1102









#### NICHQ Vanderbilt Assessment Scale—PARENT Informant

Today's Date:	Child's Name:		Date of Birth:
Parent's Name:		Parent's Phone Number:	

Symptoms (continued)	Never	Occasionally	Often	Very Often
33. Deliberately destroys others' property	0	1	2	3
34. Has used a weapon that can cause serious harm (bat, knife, brick, gun)	0	1	2	3
35. Is physically cruel to animals	0	1	2	3
36. Has deliberately set fires to cause damage	0	1	2	3
37. Has broken into someone else's home, business, or car	0	1	2	3
38. Has stayed out at night without permission	0	1	2	3
39. Has run away from home overnight	0	1	2	3
40. Has forced someone into sexual activity	0	1	2	3
41. Is fearful, anxious, or worried	0	1	2	3
42. Is afraid to try new things for fear of making mistakes	0	1	2	3
43. Feels worthless or inferior	0	1	2	3
44. Blames self for problems, feels guilty	0	1	2	3
45. Feels lonely, unwanted, or unloved; complains that "no one loves him or her'	' 0	1	2	3
46. Is sad, unhappy, or depressed	0	1	2	3
47. Is self-conscious or easily embarrassed	0	1	2	3

				Somewhat	t
		Above		of a	
Performance	Excellent	Average	Average	Problem	Problematic
48. Overall school performance	1	2	3	4	5
49. Reading	1	2	3	4	5
50. Writing	1	2	3	4	5
51. Mathematics	1	2	3	4	5
52. Relationship with parents	1	2	3	4	5
53. Relationship with siblings	1	2	3	4	5
54. Relationship with peers	1	2	3	4	5
55. Participation in organized activities (eg, teams)	1	2	3	4	5

#### **Comments:**

For Office Use Only
Total number of questions scored 2 or 3 in questions 1–9:
Total number of questions scored 2 or 3 in questions 10–18:
Total Symptom Score for questions 1–18:
Total number of questions scored 2 or 3 in questions 19–26:
Total number of questions scored 2 or 3 in questions 27–40:
Total number of questions scored 2 or 3 in questions 41-47:
Total number of questions scored 4 or 5 in questions 48-55:
Average Performance Score:







# Florida Medical Clinic, P.A.

# **Authorization to Use/ Disclose Protected Health Information**

Patient Name:	DOB:
Account Number	SS#:
(Two Identif	fiers required)
·	•
I authorize the use or disclosure of the above described below.	named individual's health information as
The following individual or organization is authorized the entity releasing/providing the records	
2352 Bruce B Downs Blvd Ste. 3	304, Wesley Chapel, FL 33544
1602 Oakfield Drive Ste. 2	05, Brandon, FL 33511
3610 Madaca Lane, '	Tampa, FL 33618
The type and amount of information to be used of appropriate):	or disclosed is as follows (include dates where
□ entire record	☐ X-ray and imaging reports
□ medication list	□ consultation reports from
11 0 11 1	(insert doctor's name)
□ list of allergies	problem list
immunization record	visits/encounters:
□ most recent history and physical □ laboratory results	□ records from non-FMC providers □ other (please specify):
	d other (prease specify).
transmitted disease and other reportable diseases or human immunodeficiency virus (HIV). It ma psychiatric or mental health services, and treatme	y also include information about behavioral, ent for alcohol and drug abuse.  by the following individual or organization (fill in
Nam	ne/Dept
Nam	աշրաբրագրան անձանագրագրան անձանագրագրագրագրացում անձանագրագրագրագրագրացում անձանագրագրացում անձանագրագրացում ա
Address/T	elephone/Fax

For the	purpose	of:
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#### **Specify**

I understand that I have a right to revoke this authorization at any time. I understand that if I revoke this authorization I must do so in writing and present my written revocation to Florida Medical Clinic. I understand that this revocation will not apply to information that has already been released in response to this authorization. I understand that the revocation will not apply to my insurance company when the law provides my insurer with the right to contest a claim under my policy. Unless otherwise revoked, this authorization will expire on the following date, event, or condition:

#### **Specify**

If I fail to specify an expiration date, event or condition, this authorization will expire in six months.

I understand that authorizing the disclosure of this health information is voluntary. I can refuse to sign this authorization. I need not sign this form in order to ensure treatment. I understand that Imay inspect or copy this information to be used or disclosed, as provided in CFR 164.524. I understand that any disclosure of information carries with it the potential for an unauthorized redisclosure and the information may not be protected by federal confidentiality rules. If I have questions about disclosure of my health information, I can contact Florida Medical Clinic's Privacy Officer at 352-567-0188.

	_
Signature of Patient	Date:
Witness:	
If Signed by a Legal Representative, Relationship to the Pat	ient

it is expressly understood by me that the Provider is authorized to accept a copy or photocopy of this authorization with the same validity as though an original had been presented to the Provider.

Between Patient:	and Doctor:	Maulik	K.	Trivedi,	MD

The Florida Legislature has laws governing the prescription of controlled drugs. These drugs include all narcotics (such as codeine, hydrocodone and oxycodone), sleeping aids, benzodiazepines {such as valium, Xanax and Ativan), and ADHD medications such as concerta, metadata, Ritalin, and vyvanse). To comply with these laws, I acknowledge and agree to the following:

- 1. Prescriptions for most controlled substance medications can only be written for a 30 day supply.
- 2. I agree that only my physician will prescribe controlled substance medication. I will not obtain or use any controlled substances from a source other than my physician. I will instruct my other physicians to confer with my physician for any changes or need for additional controlled substance medication. If it is discovered that other providers are prescribing medications for me, my physician reserves the right to discontinue prescribing medications and/or discharge me from the clinic.
- 3. Refills must be written (i.e., they cannot be faxed or phoned in). I will need to come in and pick up the prescription. All medicine should be filled at the same pharmacy, when possible. The pharmacy I have selected is:(name/phone)
- 4. My physician's office requires a 72 hour notice to refill prescriptions. Prescriptions can only be refilled during normal business hours. They will NOT be refilled at night or on weekends. I must provide proof of identity to pick up my prescription for controlled substances.
- 5. I must be seen by my doctor every 3 months to continue to get refills.
- 6. My physician's office is not responsible for any controlled substance medications that have been misplaced, lost or stolen. Controlled substances cannot be refilled before the renewal date.
- 7. Routine blood work and random urine drug screens may be part of my treatment plan. I agree to have them done on the day my physician requests it.
- 8. If I do not follow these policies, my physician will not be able to continue to prescribe these medications for me.
- 9. It is a crime to obtain narcotics under false pretenses. This could include getting medications from more than one doctor, misrepresenting myself to obtain medications, using them in a manner other than prescribed or diverting the medications in any other way (selling). If my physician has reason to believe that I have violated this agreement, the physician has the right to notify and cooperate with law enforcement. If the responsible legal authorities have questions concerning my treatment, as might occur, for example, if I were obtaining medications at several pharmacies, all confidentiality is waived, and these authorities may be given full access to my records.
- 10. My physician has the right to discontinue controlled substance medications and discharge me from care if any of the following occur.
  - I trade, sell, misuse or share medication with others;
  - The clinic discovers I have broken any part of this agreement;
  - I do not go for blood work or urine tests when asked;
  - My blood or urine shows the presence of medications that my physician is not aware
    of, the presence of illegal drugs or does not show medications that I am receiving a
    prescription for;
  - I get controlled substances from sources other than Florida Medical Clinic physicians;
  - I exhibit any aggressive behavior toward the physicians or staff;
  - I consistently miss appointments.

I hold Florida Medical Clinic physicians harmless from any liability in the event I am dismissed from the practice for failure to abide by this agreement. I have read and understand the above policy.

Patient/Guardian Signature	Date	
Printed Patient's Name	DOB	
Witness		

# Welcome to the Florida Medical Clinic Patient Portal!



Convenient, safe and secure patient connectivity website that allows you to communicate with your provider office anytime, day or night. Our goal is to be your first choice in patient healthcare, by providing convenience and accessibility to our practice. We are not only committed to offer the best possible medical care to our patients, but we strive to continue to meet the needs of our patients in ways that are convenient for you. This website — your patient portal- is one of the ways we can provide excellent patient care.

The Patient Portal offers our patients online health services that include the ability to request appointments, request medication renewals, access medical information, and much more. Coming soon is the ability to do on line bill pay, laboratory results, online patient visits (E-Visits) using secure messaging to your provider.

Your medical information is available to you on this web-site, and is secure, just as online banking and online stock accounts are secured via the Internet.

If you are currently a patient with our clinic, simply request your secure PIN number today from your participating physician office, go to our website at www.Floridamedicalclinic.com, click on the My Medical Records link, and follow the online instructions to "Get Connected".



#### Florida Medical Clinic, PA Medicare Disclosure Requirements for In-Office Imaging Services

The Patient Protection and Affordable Care Act (ACA) created a new disclosure requirement for the in-office ancillary services exception to the Stark Self-Referral Law. Specifically, the ACA states that in respect to referrals for certain imaging services, payable by Medicare, the referring physician must inform a patient in writing at the time of the referral that the patient may obtain the service from a person other than the referring physician or someone in the referring physicians group practice and provide the patient with a list of suppliers who furnish the service within a twenty-five mile radius of the referring physician's office.

# Providing this list of suppliers is required by law and is not intended as an endorsement or recommendation of these suppliers.

The lists of alternative suppliers are:

Tower Radiology Center 2324 Oak Myrtle Lane Wesley Chapel, FL 33544 813-413-4579

Signet Diagnostic Imaging Service 4516 North Armenia Ave. Tampa, FL 33603 813-348-6900

Signet Diagnostic Imaging Service 414 Robertson Street West Brandon, FL 33511 813-657-6767 Signet Diagnostic Imaging Service 4325 Henderson Blvd. Tampa, FL 33629 813-639-1674

Zephyrhills Diagnostic Center 7323 Green Slope Drive, Suite 101 Zephyrhills, FL 33541 813-715-6500



Policy Update: Summer 2013



**Please read everything carefully before signing.** This applies to all provider appointments at the MindBody Integrated offices at Florida Medical clinic.

**NO SHOW POLICY:** All cancellations of scheduled appointments require a 24 hours advanced notice and must be completed during business hours. Any patient who fails to show up for their scheduled appointment or cancels their appointment without a 24 hour notice will be considered No-Shows and assessed a \$50.00 no-show fee.

Additionally, any patient who has <u>two</u> such no-shows will be considered to have dropped out of treatment and discharged from the practice. They will need to seek further treatment with a new provider on their insurance plan.

Please note that the automated reminder call is only a courtesy service we provide and is NOT to be relied upon as a reminder for your appointment. It is the patient's responsibility to remember their appointment.

**FORMS POLICY:** All forms that need to be completed by a provider require prepaid fee of \$50.00 (for up to 2 pages) and \$125.00 (for 3 or more pages). The forms will be completed within 5 to 7 days. The provider reserves the right to refuse to fill out any forms at their discretion.

<u>PRESCRIPTION DENIAL POLICY:</u> When the insurance company denies coverage of a medication prescribed by the doctor, it is the patient's responsibility to obtain names of alternate medications covered by their insurance plan formulary. In case the medication is too costly, it is also the patient's responsibility to find more affordable alternate treatment options covered by their insurance.

**URINE ANALYSIS POLICY:** Urine Screening and confirmation provides important information about how your medications are metabolized by your body. Urine screening also alerts us to the presence of any medication that is not prescribed or contraindicated. We monitor urine from time to time to assure proper use of prescribed medications on all our patients. We regularly monitor urine analysis on all patients being prescribed controlled medications. Additionally, all patients with any history of substance use will be subject to random urine drug testing as a condition of their treatment. You may be asked to submit a urine sample at any time during your treatment at the physician's discretion. Refusal to provide a sample when requested will result in discharge from the practice.

With my signature below, I acknowledge re	eceipt of this policy update and agree to abide by it.
Patient Name:	DOB:
Parent/Guardian Name: 🗖 Not Applicable	
C'	Data



# Family History



	Mother	<u> Fa</u> tner	Brotner	Sister	Other
Atherosclerosis	Y	Y	Y	Y	Y
Arthiritis	Y	Y	Y	Y	Y
Asthma	Y	Y	Y	Y	Υ
Coronary Artery Disease	Y	Y	Y	Y	Y
Cancer	Y	Y	Y	Υ	Y
Cataract	Y	Y	Y	Υ	Y
Depression	Y	Y	Y	Υ	Y
Diabetes Mellitus	Y	Υ	Y	Υ	Y
Eczema	Y	Y	Y	Y	Y
Epilepsy	Y	Y	Y	Y	Υ
Glaucoma	Y	Y	Y	Y	Y
Ischemic Heart Disease	Y	Y	Y	Y	Υ
Hypertension	Y	Y	Y	Υ	Υ
Hyperlipidemia	Y	Y	Y	Υ	Y
Macular Degeneration	Y	Y	Y	Υ	Y
Mental Illness	Y	Y	Y	Υ	Y
Migraine Headache	Y	Y	Y	Y	Y
Osteoporosis	Y	Y	Y	Y	Y
Renal Disease	Y	Υ	Y	Y	Y
Stroke	Y	Y	Y	Y	Y
Thyroid Disease	Y	Y	Y	Y	Y
Other	Y	Y	Y	Y	Y
Family History of Adopted	Y	N			
Family history of Unknown/unreported	Y	N			